

**TOWN OF DAVIE**  
**TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Giovanni Moss, Acting Director, Housing and Community Development, 954-797-1226

**PREPARED BY:** Giovanni Moss, Acting Director, Housing and Community Development

**SUBJECT:** Resolution Creating and Appointing Members of a Temporary Citizen Advisory Task Force

**AFFECTED DISTRICT:** Town Wide

**ITEM REQUEST:** **Schedule for Council Meeting**

**TITLE OF AGENDA ITEM:** BOARD CREATION - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, PROVIDING FOR THE CREATION OF A TEMPORARY CITIZEN ADVISORY TASK FORCE (CATF) AND APPOINTMENT OF ITS MEMBERS AS REQUIRED BY THE STATE DEPARTMENT OF COMMUNITY AFFAIRS (DCA) UNDER FLORIDA'S NEIGHBORHOOD STABILIZATION PROGRAM (NSP) EMERGENCY RULE NO. 9BER09-1 TO PROVIDE FOR PUBLIC PARTICIPATION AND COMPLY WITH CITIZEN PARTICIPATION REQUIREMENTS AND THAT THE CATF WILL BE INVOLVED IN CITIZEN PARTICIPATION REQUIREMENTS AFTER THE NSP PROGRAM IS OPERATIONAL.

**REPORT IN BRIEF:** The Town of Davie's Housing and Community Development Department is preparing to submit an application to the DCA requesting \$2,316,292 in Neighborhood Stabilization Program (NSP) funds to provide purchase assistance funds and rehabilitation funds for foreclosed homes within the Town.

As a condition of receiving the funds, the DCA requires under Emergency Rule No. 9BER09-1, that the Town of Davie have a Citizen Advisory Task Force (CATF) that complies with the DCA's citizen participation requirements. The CATF members must be Town of Davie residents. The CATF is required to meet at least once prior to submission of the NSP funding application which is due by April 6, 2009. The Town Council must appoint five members all of whom are residents of their districts. The CATF will be involved in citizen participation requirements after the NSP Program is operational.

Because of the time constraints regarding the NSP application, the Housing and Community Development Department has provided a list of potential CATF members [see Item 15 - Appointments]. All but one of the below listed candidates have served on either the Town's Mobile Home Task Force or Affordable Housing Advisory Committee. The list has been provided in the event that Mayor and Town Council have no candidates in mind. The Housing and Community Development in no way infers that the names are the only candidates qualified for membership on the Citizen Advisory Task Force. The Town Council has the opportunity to appoint any resident they so wish that does not have a professional conflict with the administration of the Town's proposed NSP Program.

**PREVIOUS ACTIONS:**

**CONCURRENCES:**

**FISCAL IMPACT:** not applicable

Has request been budgeted? n/a

**RECOMMENDATION(S):** Motion to approve resolution and appoint CATF members

**Attachment(s):** Resolution

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, PROVIDING FOR THE CREATION OF A TEMPORARY CITIZEN ADVISORY TASK FORCE (CATF) AND APPOINTMENT OF ITS MEMBERS AS REQUIRED BY THE STATE DEPARTMENT OF COMMUNITY AFFAIRS (DCA) UNDER FLORIDA'S NEIGHBORHOOD STABILIZATION PROGRAM (NSP) EMERGENCY RULE NO. 9BER09-1 TO PROVIDE FOR PUBLIC PARTICIPATION AND COMPLY WITH CITIZEN PARTICIPATION REQUIREMENTS AND THAT THE CATF WILL BE INVOLVED IN CITIZEN PARTICIPATION REQUIREMENTS AFTER THE NSP PROGRAM IS OPERATIONAL.

WHEREAS, under Emergency Rule No. 9BER09-1, the State Department of Community Affairs requires municipalities receiving Neighborhood Stabilization Program funds to have a Citizen Advisory Task Force; and

WHEREAS, the Citizen Advisory Task Force members are required to be residents of the municipality receiving Neighborhood Stabilization Program funds; and

WHEREAS, the Town of Davie is preparing to apply to the State Department of Community Affairs for \$2,316,292 in Neighborhood Stabilization Program funds; and

WHEREAS, the Neighborhood Stabilization funds shall be utilized to provide for the purchase assistance and rehabilitation of foreclosed properties in the Town; and

WHEREAS, the Town Council in accordance with Emergency Rule No. 9BER09-1, does hereby authorize and create a Citizen Advisory Task Force; and

WHEREAS, for the purpose of fulfilling the requirement of Emergency Rule No. 9BER09-1, the Citizen Advisory Task Force shall be made up of residents of the Town of Davie; and

WHEREAS, the Town Council shall each appoint a resident from their respective districts who shall represent each Council member; and

WHEREAS, the Citizen Advisory Task Force shall be seated only for the period that the Neighborhood Stabilization Program funding is in effect; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Citizen Advisory Task Force is hereby created which shall meet at least once prior to submission of the Neighborhood Stabilization Program funding application on April 6, 2009 and thereafter be involved in citizen participation requirements after the Neighborhood Stabilization Program is operational as required under DCA Emergency Rule 9BER09-1.

SECTION 2. Each Town Council member and the Mayor do hereby appoint a resident from their respective districts to the Citizen Advisory Task Force.

SECTION 3. The Citizen Advisory Task Force shall be seated only for the period that the Neighborhood Stabilization Program funding is in effect.

SECTION 4. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2009

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MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2009